



National Space Grant College and Fellowship Program

20th Year Evaluation
(2003-2007)

Network Participation and Responsiveness Results

Kentucky Space Grant Consortium
Grant Type: **Designated**
March 2009

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The 20th Year Evaluation is designed to assess the effectiveness of the National Space Grant College and Fellowship Program. The evaluation is intended to demonstrate to NASA's constituents and stakeholders the impact and overall merit of the Space Grant program in each state as well as the overall benefit to the agency. The 20th Year Evaluation contains three components: (1) Program Performance and Results; (2) Network Participation and Responsiveness; and (3) the Affiliate Survey.

The following presents a summary of results. The elements are separated into Group A and Group B based on the rating scale for each element. The Network Participation and Responsiveness component of the Space Grant 20th Year Evaluation consisted of rating the consortia in **9 required elements**. Each element is identified as follows:

Elements

Group A:

- Budget call with Longitudinal Tracking
- Annual CMIS Reporting
- National Meeting Participation
- Service to the Network
- Office Space
- PPR Compliance
- PPR Consortium Concurrence

Group B:

- Website Review
- After Hours Phone Check

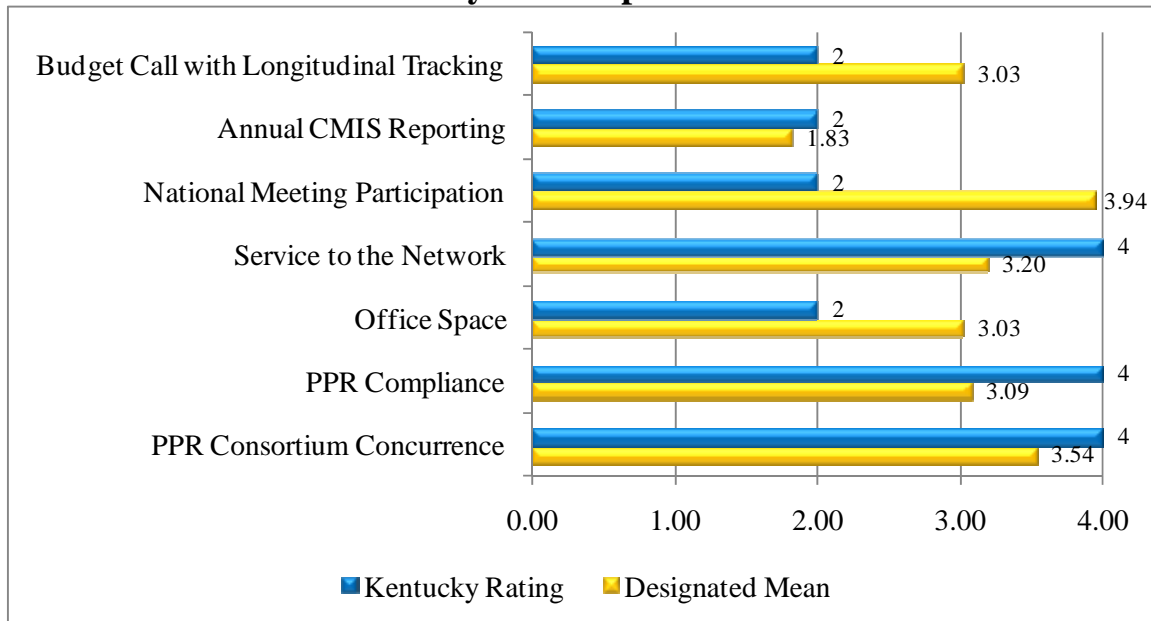
Methodology

Space Grant management convened a panel to rate each consortium based on the rubrics that follow. The rubrics identified a qualitative rating (an adjective of poor, good, excellent) and an associated quantitative rating. The Space Grant staff determined the weight of each element. The scale the panel used reflected the weighting of the element (0, 2, 4 or 0, 1, 2). The scale for each element is identified in the summary chart. The rubric used to rate each element is included in the individual element sections.

The panel rated each consortium's performance for each of the elements based on data collected over the 5-year period. Feedback, if appropriate, on strengths and weaknesses for each element was also submitted by the panel.

The following presents a summary of results. The elements are separated into Group A and Group B based on the rating scale for each element.

Summary of Group A Elements



Budget Call with Longitudinal Tracking

Rubric

Evaluation Topic: Requests from HQ for Required Action		
Required Action Requests: Budget Call with Longitudinal Tracking Reporting		
Associated Data: Budget Tracking Sheets		
0	Poor	Consortium consistently submitted budget packages and Longitudinal Tracking Reports late and with deficiencies . The level of effort of HQ Space Grant staff required to ensure accuracy was substantial .
2	Good	Consortium submitted most budget packages and Longitudinal Tracking Reports correctly and on time . The level of effort of HQ Space Grant staff to check the data and correct any mistakes was considerable .
4	Excellent	Consortium submitted all budget packages and Longitudinal Tracking Reports correctly and on time . The level of effort of HQ Space Grant staff to check the data was marginal .

Result

Budget Call with Longitudinal Tracking Reporting (0,2,4)	
Score = 2	Adjective = Good
Strength	Weakness
	Diminishing quality and timeliness over past 2 years.

Annual CMIS Reporting

Rubric

Evaluation Topic: Requests from HQ for Required Action		
Required Action Requests: Annual CMIS Reporting		
Associated Data: CMIS Database Reports		
0	Poor	Consortium consistently submitted CMIS reports late . The level of effort of HQ Space Grant staff required to collect the data and correct mistakes was substantial .
2	Good	Consortium submitted most CMIS reports correctly and on time . The level of effort of HQ Space Grant staff to check the data and correct any mistakes was considerable .
4	Excellent	Consortium submitted all CMIS reports correctly and on time . The level of effort of HQ Space Grant staff to check the data was marginal .

Result

Annual CMIS Reporting (0,2,4)	
Score = 2	Adjective = Good
Strength	Weakness

National Meeting Participation

Rubric

Evaluation Topic: National Meeting Participation		
Required Meetings: A representative from each consortium was required to attend the annual spring and fall national meeting.		
Associated Data: Responsiveness Tracking Forms		
0	Poor	The consortium sent a representative to 4 or fewer National Meetings.
2	Good	The consortium sent a representative to 5 or 6 National Meetings.
4	Excellent	The consortium sent a representative to 7 or more National Meetings.

Result

National Meeting Participation (0,2,4)	
Score = 2	Adjective = Good
Strength	Weakness

Service to the Network

Rubric

Evaluation Topic: Network Participation “in service to the Network beyond your consortium” over the past five years.		
Activities in Service to the Network: <ol style="list-style-type: none"> 1. Council of Space Grant Directors Board 2. Space Grant Foundation Board 3. National Service Activities 4. Topical Service Activities 5. Regional Service Activities 6. Multi-Consortium Collaborations 7. Other 		
Associated Data: Survey Monkey		
0	Poor	The consortium has not contributed to the enhancement of the Space Grant network, as evidenced by the Director’s lack of participation in leadership positions and activities “in service to the Space Grant network beyond your consortium.”
2	Good	The consortium has contributed to the enhancement of the Space Grant network, as evidenced by the Director’s participation in leadership positions and activities “in service to the Space Grant network beyond your consortium.”
4	Excellent	The consortium has consistently contributed to the enhancement of the Space Grant Network, as evidenced by the Director’s continuing participation in leadership positions and “in service to the Space Grant network beyond your consortium.”

Result

Service to the Network (0,2,4)	
Score = 4	Adjective = Excellent
Strength	Weakness
The Survey response listed participation in leadership positions and/or activities that demonstrated that the director was continuously and significantly involved “in service to the network beyond your consortium.”	None noted

Office Space

Rubric

Evaluation Topic: Office Space		
1992 Management Augmentation Requirements: Each consortium is required to maintain an office for the sole use Space Grant activities.		
Associated Data: Management Reports (CMIS)		
0	Poor	Office space described in the Management Reports does not meet the expectations of the Space Grant program. Space is non-existent or limited and is an obstacle for consortium operations.
2	Good	Office space described in the Management Reports meets the expectations of the Space Grant program. Space is adequate and enables consortium operations.
4	Excellent	Office space described in the Management Reports exceeds the expectations of the Space Grant program. Space is sufficient and enhances consortium operations.

Result

Office Space (0,2,4)	
Score = 2	Adjective = Good
Strength	Weakness
The description indicated that the office space meets the minimum expectations of the Space Grant program and is adequate to support consortium operations.	None

Program Performance and Result Report: Compliance

Rubric

Evaluation Topic: PPR Compliance		
Required Elements: All consortia were evaluated on the following criteria utilizing the PPR Compliance Checklist: <ol style="list-style-type: none"> 1. Due Date 2. Receipt of Copies (Electronic, Original, Consortium Concurrence) 3. Contents (6 sections – Title page, Table of Contents, Executive Summary and Consortium Impact, Foreword, Consortium Management, NASA Education Outcomes 1-3) 4. Page Limit Compliance (30) 5. Format Requirements (8 rules – single space; 12-pt minimum readable font; table/illustration font 12-pt minimum; 1” margins; 8.5” x 11” paper; numbered pages; no appendices; no scanned material) 		
Associated Data: PPR Compliance Reports		
0	Poor	More than two Compliance Checks were required to achieve full compliance.
2	Good	Two Compliance Checks were required to achieve full compliance.
4	Excellent	Only one Compliance Check was required to achieve full compliance.

Result

PPR Compliance (0,2,4)	
Score = 4	Adjective = Excellent
Strength	Weakness
All requirements were met on the first compliance check.	None

Program Performance and Results Report: Consortium Concurrence

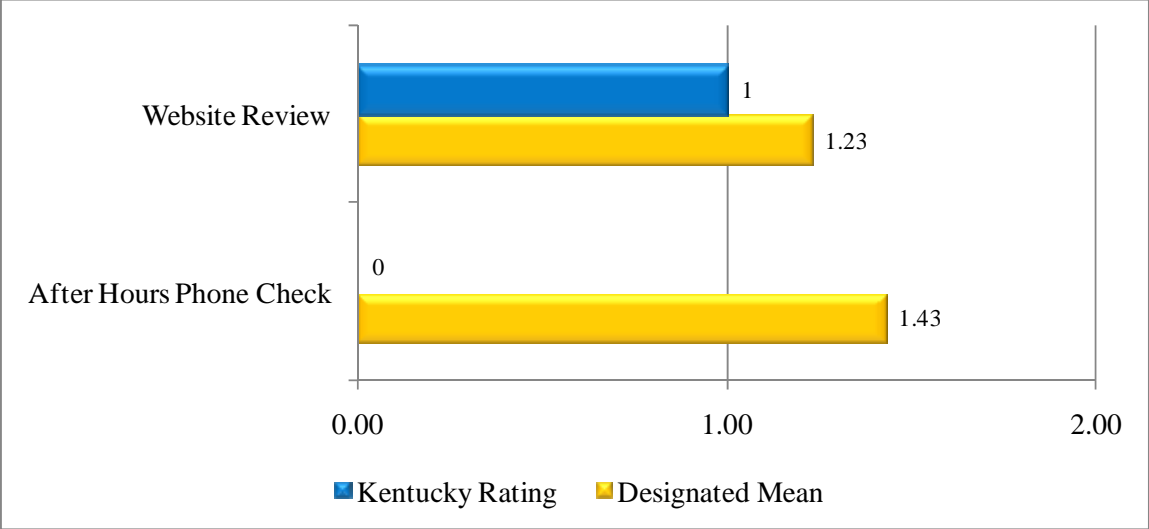
Rubric

Evaluation Topic: PPR Consortium Concurrence		
Required Elements: The designated representative from the lead institution (Director) and each affiliate representative must sign this document. This signature represents the affiliate's agreement with the contents of the PPR Report. Consortia had the option of using an on-line electronic concurrence process via the 20th Year Evaluation Website or including an actual signature page as part of their PPR submission.		
Associated Data: Concurrence Report or Concurrence Page in PPR		
0	Poor	Less than 80% Evidence of Affiliate Concurrence with Contents of PPR
2	Good	80%-89% Evidence of Affiliate Concurrence with Contents of PPR
4	Excellent	90% – 100% Evidence of Affiliate Concurrence with Contents of PPR.

Result

PPR Consortium Concurrence (0,2,4)	
Score = 4	Adjective = Excellent
Strength	Weakness
100% concurrence	

Summary of Group B Elements



Website Review

Rubric

Evaluation Topic: Website Review		
Required Elements: All consortia websites that are accessed through the national Space Grant site are required to have the following elements: <ol style="list-style-type: none"> 1. Lead Institution Contact Information 2. Affiliate Contact Information 3. Link to email (Webmaster or other contact for site issues, etc) 4. Link to National Web Page 5. Description of Mission/Goals/Objectives of Consortium 6. Current (updated within the last 6 months) 7. Clear Demonstration of 508 Compliance on landing (home) page RULE: If not 508 Compliant, score is automatically 0		
Associated Data: Space Grant Consortium Web Page Review Form (Foundation)		
0	Poor	The website meets 4 or fewer of the required elements.
1	Good	The website meets 5 or 6 of the required elements.
2	Excellent	The website meets all 7 required elements.

Result

Website Review (0,1,2)	
Score = 1	Adjective = Good
Strength	Weakness
508 compliance check, no accessibility issues: Site checked by www.wave.webaim.org	<ul style="list-style-type: none"> • Last updated date of 12/31/07. • Link to National Space Grant site goes through old calspace link [no deductions taken].

After Hours Phone Check

Rubric

Evaluation Topic: After Hours Phone Check		
All consortia will be evaluated on the following criteria:		
I. The requested email message was received.		
II. The six Required Elements are met:		
1. The correct phone number is listed on the website. 2. The phone number is easy to find (identifiable SG Office number) . 3. The message properly identifies the Space Grant Office. 4. The recorded message has good sound quality (good recording). 5. The recorded message is clear (good speaking quality). 6. The information is useful and informative .		
Rule: Items I and II are graded independently. The lower of the two scores is recorded.		
Associated Data: Manual		
0	Poor	The consortium response was not received within 72 hours. The consortium meets 3 or fewer of the 6 required elements.
1	Good	The consortium response was received within 72 hours. The consortium meets 4 or 5 of the 6 required elements.
2	Excellent	The consortium response was received within 24 hours. The consortium meets all 6 of the 6 required elements.

Result

After Hours Phone Check (0,1,2)	
Score = 0	Adjective = Poor
Strength	Weakness
None	Phone number listed on website did not go to an after-hours machine. The first time it was answered by a fax machine beep. It was not clear which phone number on the website should be used. The Director did answer the line directly, then let it go to voice mail, and returned the email. Calls were directed to a home phone number after hours and was not answered as the 'Kentucky Space Grant'.